Grad Meeting
March 8, 2016
7pm High School Library

Bold items indicate action required

In Attendance: Allison Wills, Kathy and Jenessa Greer, Candice Krawetz, Sheila Bell, Candice Schropp, Tracy Beatty, Dee and Carter Froelich, Lorrie Farago, Kelly and Kenzie Schwartz, Rhonda and Jensen Pfeifer, Jeanette and Jules Hansen, Marla Vervalcke, Deidre Meyer, Stacy, Casey and Axel Fry, Terena Bannerman, Brea Monahan, Nicole and Harley Hawryluk, Andrew and Zoey Kaytor, Shannon Babey

Regrets: Jayla Dedman

1. Candice K welcomed everyone.
2. Allison introduced herself and apologized for having “invitees” on the agenda. The meetings are open to all to attend.
   - self introductions around the table
   - ground rules and principles set:
     - stick to agenda for good use of time
     - one person speaks at a time. If “hot topic” being discussed, raise your hand.
     - take phone calls out of the room
     - be on time
     - please email Allison with any amendments or additions to agenda

3. Agenda will be posted on the Grad page of the LHS website 2 or 3 days prior to the next meeting. Minutes from the previous meeting will be posted within 3 days of the meeting. Project schedule tracking will also be posted there. Kathy/Allison and Shannon will get this information to Sherry Grant in the LHS office to go on the website.

4. Budget update:
   - Motion by Deidre Meyer to have Marla Vervalcke be our treasurer and for Lorrie Farago to have signing authority as well. Seconded by Kelly Schwartz. Carried.
   - Candice K gave the grad fees collected up to now to Marla. Two fees are outstanding. Marla will go to the Credit Union this week. Total of 81 grads at $75 each.
   - we owe LHS $2000 for a down payment paid to Queensbury Convention Centre. Colleen has a box of stuff for Marla, including cheques.

5. Guest Speaker
   After some discussion it was decided that Candice K would poll the Grade 12’s during English class the next day to see if they wanted a guest speaker and if so, who?
- Deidre M. and Terena B. offered to sit on the newly formed Guest Speaker committee to help the students choose the best option if they do want a Guest Speaker.

6. Communications: Kathy Greer, responsible for intel (hal!) between the committees and the office.
7. Decorating: Jeanette Hansen, Jules H, Brea M, Shannon Babey, Tania Flavel
   - this group will decide on colour scheme.
   - no stage will be used.
   - Queensbury has items we can use including tablecloths, napkins, mirrored centrepiece plates (questionable), and more (see info addressed to Randy Wihlidal Nov. 2nd, 2015) Committee would like to visit the venue.

8. Keepsakes – Caps and tassels: Jayla Dedman said in an email to Candice K. that each cap with a tassel is $9.02 taxes in. Sheila Bell moved that we go ahead and order 81 caps. Tracy B. seconded. Carried. (will need to amend the budget)

9. Program and tickets: Andrew and Shannon Kaytor
   - will print an equal number of tickets and programs. 900 were printed last year. Content for tickets and programs will be provided by Sherry Grant and Candice K. Tickets need to be numbered. Possibly a map on the back of each ticket. Corroboration with the decorating committee is suggested for colour matching. Andrew suggested that this could be done under budget and was given total artistic license on the project.
   - Tickets will be on sale from May 11th until June 11th according to the grad handbook. To give the seating committee adequate time to plan, it was suggested that we change those dates to May 1st to June 1st. Candice K to look into that.

10. Slide Show: Riley and Skye
    - 3 baby/young child pictures are to be submitted by each grad to the office by April 1st. The school will supply the grad photo.
    - 2 Grade 11 students will be chosen to run the slide show. They will have their meal tickets purchased by the Grad committee and will preferably be members of the yearbook committee so they could take some candidis during the event. Candice K. to choose.

11. Seating Committee: Tracy Beatty and Susan Latrace
    - We will be using round tables of 8
    - we will not be using a stage. Teachers will sit to the side. Presenters will have a section of chairs near the front. They will not be invited for dinner.
    - Candice K. will check with the school to see if they would provide a reusable seating chart. Candice Schropp indicated that Queensbury C.C has a program that is helpful in creating a seating chart.

10. Grad Program – Structure is below. Times need tbd.
Social Time

Grad Group Photo – Lifetouch Canada ($12 for an 8x10). Will need to amend the budget.

Grads walk in and receive their diplomas then sit with their family.

Dinner – Buffet style, provided by Queensbury C.C. Grads will decide between two menus. Cost (last year) was $30.95 per person plus 15% service fee and 5% GST. Add cabbage rolls for $3 per person. Tickets are unlimited.

Ceremony and Awards

Social Time

11. New Business

Sheila Bell and Dean Beatty will be the After-Grad contacts for the school in case any questions come their way.

12. Next meeting: Tuesday April 5, 2016 at 7pm, Lumsden High School Multi-purpose room.