

GRADE TWELVE COURSE SELECTION INTEREST SURVEY - INSTRUCTIONS

This is a course interest survey, **not** course selection. The results of the survey will help determine which courses could potentially be offered in schools, in various regions possibly through magnet programming or by distance education. Facility, technology, staffing and transportation needs will all be considered when making final decisions regarding course offerings. Please check off the courses that you would **like** to take in your next school year regardless whether or not these classes are currently offered in your school or in a magnet situation where your school participates. **Do not submit this interest survey until your career counsellor has looked at it.**

To get to the Interest Survey, please follow the steps outlined below:

- Go to www.careercruising.com
- Sign into Career Cruising with your username and password. Your career counsellor has this information if you require it.
- If you have never signed into Career Cruising before, click on *I have read and agree to the End User Agreement*, then submit. At this time, you can then enter your email address or simply close out the window.
- Click on the *Portfolio* button at the top of the page.
- Look down the left side of the page.
- Find and click the *Course Planner* button.
- Put the cursor over the course title and a + sign will show up in the corner.
- Click on the + sign to see your options. Be sure to scroll down the page to see all your options. (Remember you are supposed to pick your selections for next year so that will be the year inside the dotted outline.)
- If you are uncertain as to the course content, you may place your cursor over the course title, and a description of the course will appear on the left-hand side of your screen.
- If you want to change your mind once you have selected a course, simply click the – button and then pick your new choice.

Courses ending in 10/20/30 are regular courses whereas courses ending in 11/21/31 are modified courses. Remember that you cannot enrol in Modified Courses (those ending in a 1) unless you have spoken to the Students Support Services Teacher in your school.

- Click on the + sign in English A30 and choose one of the shaded courses by clicking on the + sign on the right.
- Click on the + sign in English B30 and choose one of the shaded courses
- Click on the + sign in Social Science 30 and choose one of the shaded courses.

Do not click *submit* at the end of this survey unless you are certain about your choices. You cannot change your courses once you have submitted them.

Now it is time to select your elective courses. Please turn this page over.

When you click on the elective box, you will see a dark title saying “Discipline:” Below it is an arrow that will bring up a drop-down menu. You will notice a number of disciplines listed. For a list of courses within these disciplines, please refer to the attached Electives List.

Remember, if you are uncertain as to the course content, you may place your cursor over the course title, and a description of the course will appear on the left-hand side of your screen.

- Click on the + sign of the first elective box. If you would like to choose more math, science, social science courses, this is where you would do that.
- If your school allows you to take spares, then click on the + sign in the spare box. You are allowed a maximum of 2 spares.

Please double check to ensure that you have selected courses for every box. If you are sure that these are your interest choices, then click SUBMIT. However, once you submit your courses, you cannot change them. If you do not submit them, they will be there the next time you log in. There is a printer icon at the top of the page that will allow you to print your choices before they are submitted.

You must submit your course selections by Jan 23rd.

Once you have completed and submitted your selections, you are asked to print a copy to take home for your parent’s signature. Your career counsellor or school principal will indicate to you the length of time you have to return the form to the school.