

Administrative Procedure Form

APF-1300.1

Student Acceptable Use Agreement

Purpose

Prairie Valley School Division is committed to the promotion of lifelong learning. As part of that commitment, Prairie Valley School Division will provide access to staff and students to the diverse and unique access to the Internet and many different software and hardware options.

Disclaimer

The Internet offers access to ideas, information and commentary from around the world that can be personally, professionally and culturally enriching. However, not all sources on the Internet are accurate, complete or up-to-date. Prairie Valley School Division does not have control over and does not accept responsibility for material in sources on the Internet. Students will remain supervised while using the Internet.

General Principles

Access to computer systems and networks owned or operated by Prairie Valley School Division, impose certain responsibilities and obligations and is granted subject to Prairie Valley School Division policies, and provincial and federal laws. Appropriate use always is ethical, reflects academic honesty, and shows restraint in the consumption of shared resources. It demonstrates respect for intellectual property, ownership of data, system security mechanisms, individual privacy and freedom from intimidation, harassment, and unwarranted annoyance. The intent of the Prairie Valley School Division information systems and the Prairie Valley School Divisions network is to enhance education and research work and to facilitate administrative processes. All users are to abide by guidelines as set out by Prairie Valley School Division.

Enforcement

Prairie Valley School Division considers violation of the foregoing principles to be serious, and reserves the right to copy and examine any files or information resident on Prairie Valley School Divisions systems allegedly related to this or any other Prairie Valley School Division policy. Offenders will face consequences as set out by the principal of the school up to and including total loss of computer privileges and suspension. Offenders may be prosecuted under applicable provincial and federal law.

In Summary

The computers and networks including BYOT at Prairie Valley School Division are to be used for Educational purposes. Students may use computers under the permission, direction, and supervision of a staff member. Computer and/or Internet privileges may be temporarily or permanently withdrawn for any violation of Prairie Valley School Division's policies and the rules determined by the school. For more information, visit the Prairie Valley School Division website www.pvsd.ca or contact your local school.

To Be Completed by Parent or Guardian

I/we, _____, have read and understand the above Information Technology Acceptable Use Administrative Procedure given to my child.

I agree with the guidelines listed and will ensure that my son/daughter understands the guidelines and the consequences of violating the guidelines.

Parent/Guardian Signature

Date (MM/DD/YY)

To Be Completed by Student

I, _____, have read and understand the above Information Technology Acceptable Use Administrative Procedure and have gone over it with my parents.

I agree with the guidelines listed and understand the consequences of violating the guidelines.

Student Signature

Date (MM/DD/YY)

Please hand in the following sheet to the homeroom teacher.

This consent shall remain in effect as long as the student is registered with Prairie Valley School Division and needs to be signed only once. If situations arise that cause you, as a parent, to be concerned about your child’s privacy or safety, with respect to the potential use(s) of his or her personal information as outlined above, please contact the school principal immediately to make changes to your permissions.

If you have any questions or comments feel free to contact the school.

Prairie Valley School Division collects personal information for the purpose of providing education services and is subject to the Local Authority Freedom of Information and Protection of Privacy Act.